

# Application for Summer Internship

Chester F. Carlson Center for Imaging Science  
College of Science  
Rochester Institute of Technology

**ALL MATERIAL MUST BE RECEIVED NO LATER THAN 4:00 P.M., MARCH 3, 2017.**

Applications received after this date will not be considered.

## **REQUIRED APPLICATION MATERIALS – PERSONAL CHECKLIST AND INSTRUCTIONS**

*This checklist is for your own use; please do not send to the Intern Selection Committee.*

\_\_\_\_\_ Online Application Form

- **Complete online** by [CLICKING HERE](#)

\_\_\_\_\_ One page essay describing your academic and career goals. In this essay, please elaborate on your reasons for choosing these goals and why you feel this internship will help you achieve them.

- **E-mail** your essay as a PDF document to [internselectioncommittee@cis.rit.edu](mailto:internselectioncommittee@cis.rit.edu).

\_\_\_\_\_ Copy of a lab report from any of your science classes

- **E-mail** your lab as a PDF document to [internselectioncommittee@cis.rit.edu](mailto:internselectioncommittee@cis.rit.edu). This may or may not be in the same e-mail as your essay, but make sure it is a separate PDF file.

\_\_\_\_\_ Two letters of recommendation

- Have your recommenders **e-mail** their letter as a PDF document to [internselectioncommittee@cis.rit.edu](mailto:internselectioncommittee@cis.rit.edu).

\_\_\_\_\_ Official transcript for all high school classes, **including first semester of junior year.**

- **Mail** to the following address:  
Intern Selection Committee  
Chester F. Carlson Center for Imaging Science  
Rochester Institute of Technology  
54 Lomb Memorial Dr.  
Rochester, NY 14623-5604

Questions regarding the application process may be directed to Joe Pow, Associate Director of the Center for Imaging Science, by e-mail at [pow@cis.rit.edu](mailto:pow@cis.rit.edu) or at his office phone number, 585-475-7323.