Position Title: **Software Engineer**  
Organizational Unit: Center for Imaging Science  
FLSA Status: Exempt

**BASIC FUNCTION:**

Designs, develops and maintains software programs applied to technical, scientific or engineering problems at the subsystem level. This includes design preparation and presentation, code development, database development, documentation preparation, web development, unit testing, and software debugging. The design activity is based on the scope of the task, which may require the software engineer to either do all design work or participate on a design team. Provide technical direction and mentoring to more junior software engineers, including students.

**MINIMUM QUALIFICATIONS**

- Substitution of relevant education or experience for stated qualifications may be considered.

**Knowledge, Skills, and Abilities:**

- Basic understanding of software development techniques and practices.
- Working knowledge of a high level language (e.g. FORTRAN, C, C++, or Java).
- Working level of proficiency in a computer operating system such as NT, Unix, or VMS.
- Working knowledge of software support products such as text editors, debuggers, or email.
- Good verbal and written communication skills.
- Ability to establish and maintain effective professional working relationships.
- Basic knowledge in at least 4 of the following areas:
  - Any physical science (e.g., physics, imaging science, chemistry, color science, etc.) , mathematics, or engineering discipline
  - Compiler design
  - Operating and network system design
  - Distributed processing/computing
  - Client/server protocols
  - OO development methodologies
  - Scripting languages
  - Configuration Management
  - Algorithm design
  - Relational/OO database technology
  - Data structure selection
  - Software Testing Methodologies
  - Artificial Intelligence
  - Graphical User Interfaces
  - Web application development

**Education**

- One of the following:
  - Bachelor's Degree in Computer Science, Physics, Math, or technically related field.
  - Completion of an advanced software development license program.

**Experience**

Some prior experience on a medium to large software project in an instructional environment such as an internship or full semester college project.
Duties and Responsibilities*

* See annual performance goals and objectives for complete list

A Software Engineer will make modifications and enhancements to very large and technically complex software systems. To support this effort, a software engineer will:

- Determine the effort and time that will be required to resolve tasks
- Design or participate in the design of software modifications or enhancements. This includes usage of good design practices, documentation, and presentation of design reviews.
- Complete assigned problem report corrections in an accurate, robust, well documented (code, user info, test info), well tested (on multiple platforms) manner according to a defined schedule.
- Organize code reviews for all assigned work; reviews will include software changes, test plans, user release notes, and any other pertinent information.
- Support code reviews of peers; document these efforts with brief details of findings
- Keep the project lead apprised of any problems or schedule slips as soon as they are apparent.
- Develop new regression tests for new software that is developed.
- Follow all defined guidelines for software development/maintenance and deliveries.
- Attends subsystem meetings and contributes productively to action items and their resolution.
- Responsible for keeping technically abreast in software development and maintenance areas.
- Provide basic user support, as needed.
- Provide technical direction and mentoring to more junior software engineers, including students.

Definitions:

A basic level of expertise can be accomplished through the successful completion of a course in a specific area or a curriculum in a general field. This level would be assigned to someone who understands the basic topics, principles or practices within an area but has not practiced these principles in a non-class environment.

A working level of expertise can be accomplished through the successful completion of a curriculum in an area. This level would be assigned to someone who understands complex topics, principles or practices within an area but has not practiced these principles in a non-class environment.

Center Approval:  
HR Approval:  
Effective Date:  
Revised Date(s):  
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