When a grant or contract supports academic year stipend for a PhD student, the stipend should be costed at $20,000 for three quarters. The summer quarter is then $20,000 * 1/3 = $6,667. So a full year of PhD student stipend support is $26,667.

The 3-quarter stipend for a master’s student is $15,000. The summer quarter is then $5,000. So the full year of a master’s student stipend support is $20,000.

Tuition should be included on grants when stipend is covered by the grant. The next section describes how much tuition to include.

Tuition Support for Graduate Students in Grants and Contracts

For PhD students RIT asks that grants and contracts cover a reasonable amount of the PhD tuition and explicitly agrees to cover any remaining tuition not covered in the grant or contract. Thus there is no need to explicitly identify a cost share for PhD student tuition on your grants and contracts. However you do still need to include a reasonable proportion of the tuition on your grant or contract.

For masters students, RIT would like you to include up to 50% of the tuition on the grant and contract. Because we are typically funding the student stipend for the second+ year, the maximum number of credits the student will take is ~9, and therefore you should include, whenever possible, 4-5 credits worth per year of cost in your proposal for masters students (e.g., up to ~5,000). However, you should still not exceed the % amount for tuition as below for the PhD tuition. This % cap is designed to assure our proposals remain competitive for funding.

Below is a rough prescription of how much tuition to include in your budget. (This calculation is not meant to be a differential equation, but a way to estimate the correct amount to include). Proposals including stipend for students should include a portion of the yearly PhD tuition as follows. The $ amount of tuition to include is capped at a % which is linearly increasing from 0 - 100K and then flattens as a percentage there. This is an upper limit to the amount of tuition to be included in the proposal.
<table>
<thead>
<tr>
<th>Dollar Amount of Proposal, $s Towards tuition</th>
<th>% of Proposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>0K</td>
<td>0%</td>
</tr>
<tr>
<td>50K</td>
<td>5%</td>
</tr>
<tr>
<td>100K</td>
<td>10%</td>
</tr>
<tr>
<td>100K - 5 Million</td>
<td>10%</td>
</tr>
</tbody>
</table>

For each student stipend your grant covers, the grant can only have 50% of their tuition covered on a grant. So for PhD students, who are funded in years 2 and beyond on a grant, we can expect $9000 can be funded on their grant per student maximum. (For PhD students this assumes they will finish in 4 years, if you are instead thinking your student will take 5 years, the corresponding dollar amount is $7200 per year).

- Thus: If you have a $50,000 grant supporting one PhD student you should include $2,500 in tuition.
- If you have a $100,000 grant supporting one PhD student you should include $9,000 in tuition.
- If you have a $100,000 grant supporting two PhD (or masters) students you should include $10,000 in tuition.
- If you have a $500,000 grant supporting two PhD (or masters) students you should include $18,000 in tuition.
- Etc.

Note that some RFPs either do not allow or limit the tuition that can be included in the proposal. In those cases, just be sure you specify that when you send the Proposal for review and the PRF along for sign off.

It is possible to get an exemption from these rules (though it is expected these will be rare and will need extraordinary justification). If you want to request an exemption you need to do so well in advance (1 week) of sending the proposal for review and the PRF for sign off.